

JVK Fabrication & Welding Ltd t/a Flatweld Modular Welding Tables **Privacy Notice**

Our contact details

Name: J Mitchell, Flatweld Modular Welding Tables which is a trading style of JVK Fabrication & Welding Ltd.

Address: J Mitchell, Flatweld Modular Welding Tables, Unit B Redhill Aerodrome, Kings Mill Lane, Redhill, Surrey, RH1 5JY, UK

Website: www.modularweldingtables.eu or www.weldingtable.co.uk

Phone Number: 07415 391210

E-mail: flatweld@gmail.com

What type of information we have

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details)
- Email addresses,
- Demographic information such as postcode, preferences and interests,
- Website user stats, social media details, other information relevant to customer surveys and/or offers or contracts such as bank details or employee data

How we get the information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- We collect information either using data you have directly provided to us during a `phone call or email exchange or via our Contact form on the website or through the use of cookies.
- We consider we have a legitimate interest in collection this information due to your interest in our products or services and/or your wish to enter into a contract with us.
- You have the right to withdraw consent to our collecting information and you can do this by ceasing to use our website and advising us via

the email address provided above that you wish to withdraw consent to us using your information.

We also receive personal information indirectly, from the following sources in the following scenarios:

- Through the use of cookies via third party providers

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

(a) Your consent. You are able to remove your consent at any time. You can do this by contacting J Mitchell at the address above by mail or email

(b) We have a contractual obligation.

(c) We have a legitimate interest.

What we do with the information we have

We use the information that you have given us in order to provide you with a better service or to enter into a contract with you.

We may share this information with our banking partners, if applicable, and/or our third party service providers.

How we store your information

Your information is securely stored at our premises and/or with our service providers.

We keep electronic or hard copy information for only the necessary period of time to fulfil our legal obligations and/or such period as is stated in our Data Retention Policy. We will then dispose of your information by securely shredding hard copy or electronic data.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal data in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at flatweld@gmail.com or Flatweld Modular Welding Tables, Unit B, Redhill Aerodrome, Kings Mill Lane, Redhill, Surrey RH1 5JY if you wish to make a request.

How to complain

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Helpline number: 0303 123 1113